

## Appendix A

### SCRUTINY SCOPING DOCUMENT

Parent Scrutiny Committee	Scrutiny & Overview Committee
Enquiry name	Finance
Terms of reference	To investigate and make recommendations for improving the Council's financial management, and budget setting processes, and to recommend improvements to future scrutiny of the budget and Integrated business reports.
Summary of enquiry	<ul style="list-style-type: none"> <li>• Budget setting process/ Medium Term Financial Strategy</li> <li>• Financial Management Process</li> <li>• Integrated business report scrutiny</li> </ul>
Reason for enquiry	Recommendation by scrutiny members
Potential outcome/s	Improved integrated planning Improved understanding of budget by Members More efficient and effective financial scrutiny process
What will not be included:	Close-down of accounts. Statement of accounts. Treasury management
Relevant corporate and/or community strategy/ies	Deliver high quality, accessible services
Portfolio holder	Cllr Orgee
Members conducting the scrutiny	Cllrs R Barrett, Bolitho, Cathcart, Hockney (chair), Murfitt and Summerfield
Key stakeholders	Cabinet; Residents
Officer involvement	Lead officer: Rob Bridge Support: Adrian Burns, Jackie Sayers, Lauren Gilman
Start date	July 2008 - for resourcing reasons, this group will meet in the daytime and at SCDC
Proposed completion date	July 2009
Report date(s) to parent committee	4 December, 5 February, July 2009